

Action Log
JOINT COMMITTEE MEETING
Update for meeting on 14 July 2020

Minute	Action	Lead	Progress
EASC 19/08 & EASC 19/21 & EASC 19/23 & EASC 19/92 & EASC 20/44	Emergency Medical Retrieval Service (EMRTS) Refresh of the commissioning framework	<i>EMRTS Team</i>	Agenda item
EASC 19/12 EASC 20/60	EASC Risk Register Review of Risks and actions	<i>Gwenan Roberts</i>	Agenda item EASC Risk Register
EASC 19/97	Serious Adverse incidents (SAI) <ul style="list-style-type: none"> Additional information was requested in terms of the common themes of the SAIs (in more detail than handover delays) which would be reported to the Welsh Government 	<i>Jason Killens</i>	Agenda item WAST Provider report
EASC 20/11	Forward Plan of Business Annual Reports to be received from all sub groups	<i>Sub-Group leads</i>	To be confirmed
EASC 20/15 & 20/32	Finance Report A Healthier Wales allocation to be quantified by the end of February March	<i>Stuart Davies</i>	Agenda item Finance Report
EASC 20/16 & EASC 20/44 EASC 20/60	EASC Governance Update The risk register to be reviewed in line with the host body arrangements and progress to be presented to the next meeting EASC 20/33 – Risk Register to be presented to EASC Management Group Update to be provided at the next meeting	<i>EASC Team and Gwenan Roberts</i>	Agenda item EASC Risk Register
	Annual Reports for the Committee and all sub groups Agreed to receive an annual report to assist to evaluate the effectiveness of the Committee; receive reports from all sub groups	<i>Gwenan Roberts Sub-Group leads</i>	Agenda item EASC Governance
	Annual Governance Statement Draft to be shared with Members prior to submission in June	<i>Gwenan Roberts</i>	To be confirmed

Minute	Action	Lead	Progress
EASC 20/29	Emergency Medical Retrieval and Transfer Service - the EMRTS Service Expansion Review - Further discussions would need to take place regarding infrastructure and the capital requirements.	CASC	To be confirmed
EASC 20/28	Highlight Reports EASC Sub Groups To be adopted across all of the EASC Sub Groups.	<i>Sub Group leads</i>	Agenda item
EASC 20/29	Demand and Capacity Review Members noted that there was currently a difference of opinion regarding the model being developed for the Grange Hospital and Jason Killens would write to Judith Paget to outline his concerns.	<i>Jason Killens</i>	To be confirmed
EASC 20/36	Coronavirus - Actions agreed <ul style="list-style-type: none"> We will raise issues of service pressure in WAST with the national team at the Welsh Government Health Board and WAST plans will need to link using an agreed mechanism EASC Team role to identify the key issues which will have an impact more widely on health boards More important than ever to be joined up and ensure collective decision making 	All	To be confirmed
EASC 20/44	Integrated Medium Term Plan Revised delivery plan to be presented	<i>James Rodaway</i>	To be confirmed
EASC 20/45	Learning Lessons of working during a pandemic The CEO of WAST agreed to share the organisations early learning from the first wave of the pandemic in Wales	<i>Jason Killens</i>	To be confirmed
EASC 20/56	Performance in Rural Areas Performance under 50% over last 8 weeks – further information to understand why to be provided	<i>Jason Killens</i>	Agenda item WAST Provider Report
	WAST Datix Reports Recent Datix reports to be shared with Aneurin Bevan UHB	<i>Jason Killens</i>	To be confirmed
EASC 20/57	WAST Response to the Pandemic The Report being presented to the Trust Board would be shared with Committee members	<i>Jason Killens</i>	To be confirmed
	Different usage of personal protective equipment WAST to share all Wales view	<i>Jason Killens</i>	To be confirmed
	Unscheduled Care Dashboard Potential development to be investigated and reported back	<i>Stephen Harry</i>	To be confirmed

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	Healthcare Inspectorate Wales Report To be shared when published.	Stephen Harrhy	To be confirmed
	Health and Safety Executive Notification of material breach – update to be provided at the next meeting	Jason Killens	Agenda item WAST Provider Report
EASC 20/58	Emergency Medical Retrieval and Transfer Service (EMRTS) To consider revenue to capital transfers at a future meeting	Stephen Harrhy	To be confirmed
EASC 20/60	EASC Governance Update Members (and sub group members) to complete and return the effectiveness survey; composite report to be provided at the next meeting	Gwenan Roberts	Agenda item EASC Governance
	Public Access to meetings Board Secretaries to provide advice on arrangements for the Committee	Gwenan Roberts	Agenda item EASC Governancet

MINUTE	PENDING ACTIONS	LEAD	PROGRESS
EASC 17/44 & EASC 17/73 & EASC 19/21 & EASC 19/76	Emergency Medical Retrieval and Transfer Service (EMRTS) Gateway review Further update on the direction of travel in relation to the recommendations of the gateway review to be provided (Pending)	Stephen Harrhy	
EASC 19/55 & EASC 19/92 & EASC 20/29	Mental Health Additional information to be developed and shared to assist Members with the work to date (pending)	Shane Mills / Lead CEO	
EASC 19/75	Chair and CASC Meetings Invites to meet with all health boards and NHS Trust meetings	Members	To confirm once all completed
EASC 19/78	Reference Document on the WAST Relief Gap Emergency Ambulance Service <ul style="list-style-type: none"> Receive a plan outlining how WAST would return to 2013/14% levels of spending on frontline staff and recurrently resourced Handover improvement plan to be agreed by EASC 	Jason Killens Jason Killens	To be confirmed To be confirmed
EASC 19/79	WAST Service Transformation <ul style="list-style-type: none"> Share the three service transformation initiatives suitable for national scale up with the Minister at the Chairs meeting with the Minister at the end of September 	Jason Killens	To be confirmed
EASC 19/100	Developing the National Emergency Department Quality and Delivery		Added to Forward

MINUTE	PENDING ACTIONS	LEAD	PROGRESS
	Framework (EDQDF) Receive a further update on progress during the summer of 2020 (Pending)	<i>Julian Baker</i>	Look
EASC 19/103	Governance <ul style="list-style-type: none"> Standing Financial Instructions to be presented when finalised 	<i>Stuart Davies</i>	To be confirmed
EASC 19/103	Governance <ul style="list-style-type: none"> Standing Financial Instructions to be presented when finalised Risk Register to be redeveloped in line with discussion meeting 	<i>Stuart Davies James Rodaway</i>	To be confirmed July 2020
EASC 20/12	Emergency Medical Retrieval and Transfer Service Chair and CASC to meet with Air Ambulance Charity and report back	<i>Chair & CASC</i>	To be confirmed
	Research related to triage tools Research information related to breathing problems – card 6 to be shared with EASC Management Group	<i>Jason Killens</i>	To be confirmed
EASC20/29	CASC as Co-Chair Task and Finish Group To explore opportunities for fire and rescue and NHS services to collaborate	<i>CASC</i>	Agenda Item CASC Report
	Safe Cohorting of Patients EASC Management Group to coordinate impact and share learning	<i>CASC</i>	To be confirmed
EASC 20/34	Integrated Performance Dashboard To be developed by the EASC Management Group	<i>Ross Whitehead</i>	To be confirmed
EASC 20/35	Ambulance Quality Indicators To be provided on a monthly basis	<i>Ross Whitehead</i>	Currently on hold CASC Report