

Date: 12 October 2022

FAO Executive Directors of Nursing

Dear Colleagues,

Re: Appendix B Task and Finish Group for the Emergency Ambulance Services Committee Management Group

Following my email to you on the 4 August 2022 on the establishment of a Task and Finish Group to review the Appendix B Process, I wanted to take the opportunity to thank you for your and your representative's involvement in this work.

You will be aware that the group has met on 4 occasions since the 19 August and has made significant progress. I am pleased to attach to this letter a new, collaboratively developed approach for Joint Investigations and accompanying documentation to replace the Appendix B Process.

The group recommended that the revised process should be implemented immediately on a pilot basis prior to inclusion in forthcoming update to the National Patient Safety Incident Reporting Policy; work led by the NHS Wales Delivery Unit.

Please could you provide written confirmation on your acceptance of this recommendation to CTM_CASC_EASC@wales.nhs.uk by the 19 October 2022.

I am aiming to report back to the EASC Management Group and confirm that the work has been completed at the next meeting.

The group also recognised that it would be helpful to continue to meet in the short term in order to share learning and feedback on the pilot process, and we will bring forward a revised terms of reference for the group to enable this to take place.

Once again, I would like to thank both you and your teams for your valuable engagement with this work.

Please do not hesitate to contact me should you require any further information.

Yours sincerely.

A handwritten signature in black ink, appearing to read 'R Whitehead', written in a cursive style.

Ross Whitehead

Dirprwy Prif Gomisiynydd y
Gwasanaethau Ambiwlans

Deputy Chief Ambulance Services
Commissioner

CC.

Stephen Harray, Chief Ambulance Services Commissioner

Sue Tranka, Chief Nursing Officer

Cathy Dowling, NHS Wales Delivery Unit

Members of the Appendix B Task and Finish Group